

ON COMPANY'S LETTER HEAD

M/s Shanti Travels

Date: DD/MM/YYYY

**SCO 80-82,
Sector 34-A,
Chandigarh, INDIA**

License No: B-0118/CHD/PART/1000+/5/6191/2003

DEMAND LETTER

Our company **M/s COMPANY'S NAME, STATE, COUNTRY NAME**. Organized under the COUNTRY law; do hereby appoint you to be our lawful attorney and agent in India for handling the respective affairs of manpower recruitment and dispatching of following categories.

| SR. NO | CATEGORY | QTY | SALARY P/M AS PER COUNTRY'S CURRENCY |
|---------------|-----------------|------------|---|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |

TERMS AND CONDITIONS:

- | | |
|---|---|
| 1. Period of Employment | : 02 Years (Renewable) |
| 2. Probation period | : Six (6) months |
| 3. Place of Employment | : <u>COUNTRY'S NAME</u> |
| 4. Working Hours | : 08 Hours (06 days a week) |
| 5. Accommodation & Food | : Provided by the Company |
| 6. Transportation | : Provided by the Company |
| 7. Air Ticket while joining & upon return | : Provided by the Company |
| 8. Condition for the termination of Employment & Final settlement | : As per <u>COUNTRY NAME LABOUR LAW</u> |
| 9. Medical Benefits | : As per <u>COUNTRY NAME LABOUR LAW</u> |
| 10. Leave Benefits | : As per <u>COUNTRY NAME LABOUR LAW</u> |

All other conditions of services will be according to the COUNTRY'S NAME Labour Laws.

For and on behalf of
COMPANY'S NAME

**NAME OF AUTHORIZED SIGNATORY
HIS DESIGNATION**